



Junior Sales Representative

Location: In-person, Mission BC

Reports to: Sales Manager

About Us

Sidhu & Sons Nursery Ltd. was founded in 1975 as a hobby farm in Mission, BC and has since grown to become a nationwide leader in the wholesale nursery industry. As a diverse and continually growing company, we strive to hire individuals who are flexible, driven, and forward-thinking.

About the Role

The Junior Sales Representative works with our internal and external sales teams to support with customer relations, inventory management, and marketing. This individual will possess a strong knowledge of plants and some familiarity with nursery inventory.

Some travel may be required for this role to do site visits at our nurseries, attend trade shows, and visit customers.

Duties & Responsibilities

- Reviews crops and provides information/pictures to sales representatives and customers
- Runs, updates, and promotes the long list, providing info to representatives on long items
- Responds to customer inquiries and orders via phone, email, and fax
- Documents all pertinent customer information and conversations
- Provides support for outside/independent sales representatives
- Enters orders into Grow Point and maintains inventory data
- Sends out weekly hot sheets, helps with flyers/catalogs by providing plant info and editing
- Manages online presence/marketing
- Travels for trade shows, customer visits, and other events as needed
- Assists with trade show/business trip set up and prep work
- Research market and potential new customer opportunities
- Acts as backup where needed (front desk, in-house sales reps)
- Other duties as assigned

Top Candidate Qualifications

- 1+ years of nursery/horticulture experience and/or relevant education in horticulture, agriculture, landscaping, etc.
- Sales experience is an asset
- Experience with inventory management is an asset
- Strong plant knowledge
- Willingness to learn
- Proven interpersonal and communication skills
- Ability to prioritize and manage time effectively



Sidhu & Sons Nursery Ltd

- Proficient in MS Office Suite, inventory management systems, and online conferencing systems (i.e. Zoom)
- Well organized and self-motivated

Working Conditions & Physical Environment

- Normal office setting – sitting, keyboarding, phone calls
- Some walking, bending, and lifting to physically verify plant quality
- Time spent outdoors doing site visits and product checks
- Travel required

Compensation and Benefits:

- \$20 - \$24/hr CAD [within the range, individual pay is determined by factors such as job-related skills, relevant experience, education and/or training]
- Extended health and dental benefits
- RRSP matching program

Sidhu and Sons Nursery Ltd. is an equal opportunity employer and is committed to diversity and inclusion. All hiring decisions are based solely on business needs, job requirements, and candidate qualifications.

Please apply by sending your resume to hr@sidhunursery.com